PeopleSoft Tip Sheet

Media Release Acknowledgement

The Media Release Acknowledgement must be completed by all employees. You can easily complete the acknowledgement in Peoplesoft HCM.

Try It Out

1. Log into PeopleSoft HCM by clicking on the Human Resources (HCM) icon on the Southcoast HUB on the Intranet.



2. Click on the Media Release Acknowledgement tile in Employee Self Service.



Continued on next page.

3. The Employee Media Release Agreement will open. Read the information & select Yes or No in the acknowledgement. Click Save when you have entered your selection.

K Employee Self Service	Acknowledgement	ଜ ଦ : ୧
Acknowledgement		
	Employee Media Release Agreement	
I hereby grant permission to Southcoast H promotional and/or other advertising or ma events that I attend or am otherwise a part of	Iealth System, Inc. and its affiliates (collectively, "Southcoast") to photograph, int arketing purpose(s) (collectively, the "Purpose") in connection with work I perform f, in accordance with the terms of this release (the "Release").	verview or otherwise record me for publicity n for Southcoast and/or related to Southcoast
I hereby grant Southcoast the right, but not materials depicting my image, likeness, lif Likeness"). I hereby grant Southcoast the r art, multimedia or other item created by me the Works may be publicly shown and, in Southcoast herein are for use in any media including websites and for all purposes of exercise of its rights under this Release if it	the obligation, to publish, display, reproduce, perform, distribute, transmit and othe e story or name and taken, recorded or created during, used for or displayed in co- ight, but not the obligation, to publish, display, reproduce, perform, distribute, transf, and generated, used, displayed or donated in relation to the Purpose (collectively, th Southcoast's discretion, the Works may be offered for sale and/or promotion of S um, whether such medium is now known or hereafter becomes known, including b illustration, promotion, advertising and trade; and (c) Southcoast may use My Lib so chooses.	rwise use images, videos, recordings or othe nnection with the Purpose (collectively, "M er and otherwise use any works of authorship le "Works"). I agree that (a) My Likeness an Southcoast services; (b) the rights granted t but not limited to print and electronic media keness in connection with the Works and th
I hereby waive all of my rights in and to a re Southcoast from and shall neither sue nor defamation, invasion of right to privacy, pub	oyalty or compensation related to Southcoast's use of My Likeness and the Works in bring any proceeding against Southcoast for, any claim or cause of action, whethe olicity or personality or any similar claim, or based upon or relating to the authorized u	accordance with this Release. I hereby releas er now known or unknown, for infringement use and exploitation of the Works.
This Release shall remain in effect until it is I acknowledge that I have read and agree to	rescinded by me. I reserve the right to cancel this Release by providing written notion the terms of this Release.	ce to Southcoast. By agreeing to this Release
Acknowledgement	the foregoing and fully understand and agree with its contents.	*

4. Once you click Save you will get a pop-up to verify your identiy. Enter your password in the password field & click continue.

	Verify Identity	×
To pas	protect your privacy, verify your identity by typing sword. If you are not this user, click Cancel . User ID SMITHSUZ	your
	Password Cancel	

5. You will see a green banner at the top of the screen when you have successfully saved your acknowledgement.

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6. You will also see the acknowledgement listed as complete in My Acknowledgements.

		~ Employe	ee Self Service				
Time (Kronos)	Com	pany Directory	My Document(s)	Approvals			
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			Next Due Date 07/20/2022	15			
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*You are able to click on the Media Release Acknowledgement tile to repeat the process if you would like to change your selection.